Instructions for Preparing an Abstract for  
the International Cycling Safety Conference 2024

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# INTRODUCTION

The first page begins with the title of the paper, the authors, affiliations, and keywords as it is shown in this document. The title of the paper should be typed in 14 pt bold font and be centered. Authors' names should be typed in bold font. Affiliations should be typed in a general formatting style, centered within a corresponding bounding box. The authors should be followed by a list of keywords after the header ``Keywords:'' typed in bold 11 pt font. The keywords should be separated by commas. A dot should be place after the last keyword. Up to five keywords are allowed. Title, affiliations, and keywords have to fit on the first page. The introduction paragraph may start on the first page provided there is enough space.

All text should be written in 11 pt Calibri font. General text should be justified and divided into logical paragraphs separated by 11 pt spaces. Single line spaces are required. All section headers except the references header should be numbered with Arabic numbers without a trailing dot. Top level headers should be typed in capital characters. Subsections should be numbered with multilevel numbering. A maximum of two sublevels is allowed. Subheaders should be typed in normal word case. Font size of 11 pt should be used if not specified otherwise.

# GENERAL INSTRUCTIONS

The abstract must be written in English. It must contain the name, address and e-mail address of each author. The abstract should be no longer than three pages including references. All page margins should be 1”. The paper used should be A4. It is suggested to use styles for formatting and automatic reference, figure numbering to avoid editorial errors. To avoid compatibility problems it is advised to use only upper or lower case Latin alphabet, numbers and the underscore character in the file name.

## Equations

Equations should be numbered continuously according to the format shown in Equation ( Text):

|  | (1) |
| --- | --- |

where the unknown symbols are explained after the equation.

## Figures and Tables

All figures should be clearly readable and relevant to the presented text. Use of at least 300 dpi resolution for pictures and 600 dpi for line art is required, 1 px wide lines in figures should be avoided as they may become invisible in print. There is no limit on the amount of figures as long as they do not dominate the text and the total length of the paper is within the specified limits. Both figures and tables should be centered on the page.

Table 1: Example of a table with a short caption.

| Trial Number | Measurement 1 | Measurement 2 |
| --- | --- | --- |
| Trial 1 | 1 | 2 |
| Trial 2 | 3 | 4 |

Figures, graphs, and tables must be included in the same style as shown for Figure 1 and Table 1.



Figure 1: An example of a figure caption. Use 10pt Calibri

## References

Bibliographical citations should be written in the order in which they are cited, see the References section below, where Reference [1] exemplifies the case of a textbook, while Reference [2] is an article in conference proceedings and Reference [3] is an article in a journal.

# Proceedings

The final version of your extended abstract will be part of the proceedings.

# Conclusions

We very much look forward to welcoming you to Imabari, Japan! Best wishes and the warmest regards from the Organizing Committee of International Cycling Safety Conference 2024.

REFERENCES

1. H. B. Pacejka, *Tyre and Vehicle Dynamics*, Butterworth and Heinemann, Oxford, 2002.
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3. R. S. Sharp, “The stability and control of motorcycles”, *Proceedings of the IMechE, Part C, Journal of Mechanical Engineering Science* 13 (1971), pp. 316-329.